



# SPREADSHEET SERVER

FOR USE WITH SAP®

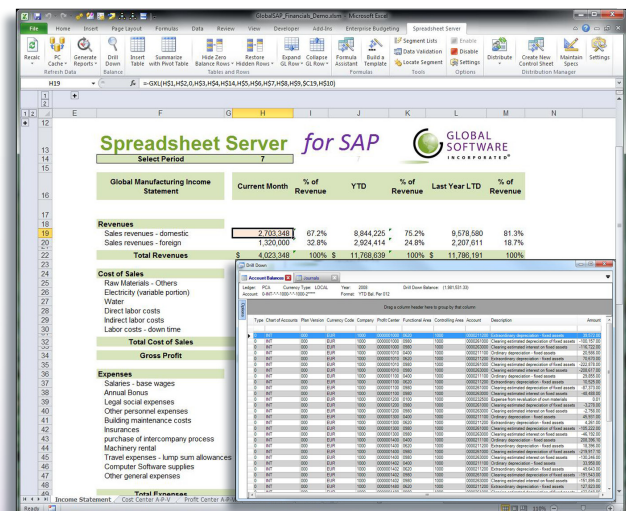
**Are you currently preparing your analysis and reports for SAP® Solutions in Microsoft® Excel? Would you like to automate your Excel processes using data from your SAP GL and other modules?**

Spreadsheet Server, Powered by the QueryExchange™ works as an intuitive Microsoft® add-in providing live reporting and analysis from SAP into Excel. This empowers end users with the ability to use familiar Excel features and functions to create dynamic dashboard views from SAP. These views can be accessed, automated and presented with our formula driven methodology, including summary balances and detailed drill-downs. The cloud-based QueryExchange™ component of Spreadsheet Server enables user organizations to select and tailor pre-built queries to meet their specific needs.

In addition, Spreadsheet Server has the ability to dynamically access the following modules: FI, CO, PCA, SD, MM, PP, QM, PM, HR, PS, New GL, and Special Purpose Ledgers.

## Benefits include:

- Live access to SAP data from Excel
- No more downloading or re-keying/exporting of SAP balance or transaction level data
- Eliminate requirement for IT or super-users to create/change financial reports
- No staging areas or data warehousing needed
- Connect-ability from Excel to multiple data sources across different platforms
- The cloud-based QueryExchange™ allows the SAP user community to share pre-configured queries
- Drill-down to detail from your spreadsheets
- Ability to create any custom queries within SAP or any other relational database
- View results directly in your spreadsheet, or analyze results with enhanced drill-down capabilities
- Enhanced data analysis leveraging new features in Excel 2010, such as tables, pivot reports and charts
- Increase efficiency and timeliness of your budgeting process



# SPREADSHEET SERVER FEATURES & BENEFITS

## Dynamic Balances

Retrieve dynamic period, year-to-date, life-to-date and quarter balances using simple Excel formulas. Formula wizard is available to assist users in creating new formula expressions. Segment descriptions can also be retrieved for single accounts.

## Account Combinations

Use wild cards, ranges, segment lists, or groups and sets to retrieve any combination of accounts into a single spreadsheet row. Segment Lists are user defined combinations of segments that are set at the local level or can be shared among multiple users.

## Drill Down Capabilities

Dynamic drill down capabilities allow for review of detailed account balances and journal entry information. Combine your reporting with account analysis to achieve more efficient analysis of your key data.

## Distribution Manager

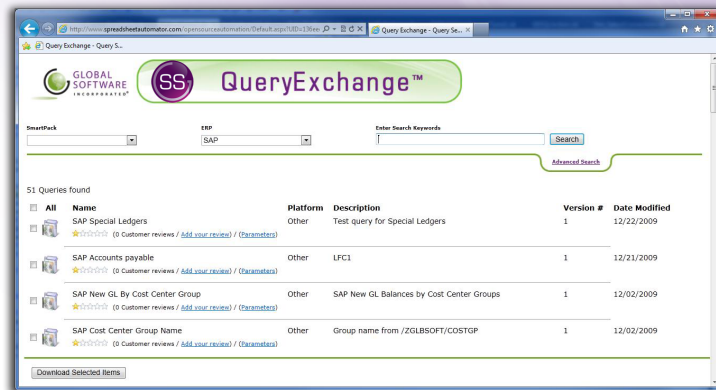
Automate the distribution process of your reports by using Distribution Manager Utility within Spreadsheet Server. Print or email your reports, all with the click of a button.

## The QueryExchange™

Spreadsheet Server users have full access to Global's cloud-based QueryExchange™, a query repository shared by users around the globe. With intuitive search capabilities, users can immediately see, download and use queries built by their fellow SAP users directly in Microsoft® Excel.

## Security Features

Spreadsheet Server uses company level security as defined in your SAP application. Security is controlled and administered using components provided by SAPGUI using custom RFC access. The setup is held in a separate environment to avoid conflict with other custom or SAP supplied objects.



## Report Examples Include:

- Balance Sheets
- Income Statements
- Sales Reporting
- Budget Forecasting
- Customer Open Order
- Equal Employment Opportunity Reporting
- Project Management Reporting
- Purchase Order Tracking
- Business KPI and Role-Specific Dashboards

## Want to learn more?

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